FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00166574-E **Type of Permit:** FILMING **Release Date:** 11/23/2020

Production Company	KEYSTONE TV PRODUCTIONS LLC
Insured Company Name	KEYSTONE TV PRODUCTIONS LLC
Contact Phone No. 1	818-977-4533
Contact Phone No. 2	
Fax	
Address	4000 WARNER BLVD BLDG 187 BURBANK, California 91522
Production Title	RED BIRD LANE
Type of Production	TV Drama

Producer	Melissa Wylie
Director	David Slade
1st AD	M. Ryan Traylor
Production Manager	Morgan Bentz
FilmL.A. Coordinator	Hans Groszkruger
Location Manager	Kelly Stuart
Primary Phone	Mobile - 310-200-3655
Secondary Phone	Office - 818-977-4533
Location Assistant	N/A N/A
Primary Phone	Mobile - 555-555-5555
Secondary Phone	

Fees

LA CITY DEPT OF REC AND PARKS - FILM USE FEE	$450.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$1,026.00
FILMLA NON-REFUNDABLE FILM PERMIT RIDER FEE	$111.00
LA CITY DEPT OF REC AND PARKS PREP-STRIKE	$150.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$228.00

Total Permit Fee $1,965.00

Number of Locations 2

NOT A PERMIT

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Location 1 of 2

Permit Number F00166574-E
Production Company KEYSTONE TV PRODUCTIONS LLC
Insured Company KEYSTONE TV PRODUCTIONS LLC
Production Title RED BIRD LANE

Location Manager Kelly Stuart
Primary Phone Mobile - 310-200-3655
Secondary Phone Office - 818-977-4533

Location Address 900 EXPOSITION BL., LOS ANGELES, CA, 90007
Location Name NATURAL HISTORY MUSEUM OF LA COUNTY
Location Type Museum
Location Description *This information is for historical reference only. Please access GIS for up-to-date information. LA COUNTY NATURAL HISTORY MUSEUM
Prep Dates 11/23/2020 - 11/23/2020 07:00 - 19:00 1 day
Film Dates 11/24/2020 - 11/24/2020 04:00 - 22:00 1 day
Strike Dates 11/25/2020 - 11/25/2020 07:00 - 19:00
Open or Closed to the Public Closed
Generic Conditions *** MUST COMPLY WITH ATTACHED REOPENING PROTOCOL FOR MUSIC, TELEVISION AND FILM PRODUCTION: APPENDIX J EFFECTIVE AS OF FRIDAY, JUNE 12, 2020.***
THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
Please see attached document RBL-Natural History Museum Agmt-.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	4
Cast/Crew vehicles	80
Condors	1
Cranes	1
Cube Trucks	3
Generator	2
Motor Homes	1
Trailers	3
Vans	3

Personnel on Location

Type	Quantity
Cast	5
Crew	75
Extras	30
Spot Check	1

Filming Activities Atmospheric smoke effects (water based); Interior and exterior dialogue; Walk and talk; Crane and condor;
Jurisdiction **Political:** Los Angeles City - Council District 09 **Police:** Los Angeles Police Department **Fire:** Los Angeles City
Thomas Guide **Page:** 674 **Grid:** B1
Approvals LOS ANGELES CITY POLICE DEPARTMENT Gabriel Aleman
Coordinator Note COVID COMPLIANCE OFFICER
MATT DEVALH 818.954.1102

NOT A PERMIT

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Permit Number F00166574-E
Production Company KEYSTONE TV PRODUCTIONS LLC
Insured Company KEYSTONE TV PRODUCTIONS LLC
Production Title RED BIRD LANE

Location Manager Kelly Stuart
Primary Phone Mobile - 310-200-3655
Secondary Phone Office - 818-977-4533

MORGAN BENTZ 818.977.4593

Coordinator Note RIDER "E" RELEASES LOCATION

Parking

Base Camp
Location Type : Other Location
Exposition Park Drive, Los Angeles, 90037

Crew Parking
Location Type : Other Location
700 Exposition Park Drive, Los Angeles, CA, 90037

Parking Notes
Base camp: Exposition Park Dr, Bill Robertson Ln - 700' East (permitted with Expo Park)
Moving into base camp on 11/23 between 1700 and 2300

Working trucks: State Dr, Figueroa St - west to end (private road)

NOT A PERMIT

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Permit Number F00166574-E
Production Company KEYSTONE TV PRODUCTIONS LLC
Insured Company KEYSTONE TV PRODUCTIONS LLC
Production Title RED BIRD LANE

Location Manager Kelly Stuart
Primary Phone Mobile - 310-200-3655
Secondary Phone Office - 818-977-4533

Location Address 701 State Dr, Los Angeles, CA, 90037
Location Name EXPOSITION PARK- ROSE GARDEN
Location Type Park
Film Dates 11/24/2020 - 11/24/2020 07:00 - 19:00 1 day
Strike Dates 11/25/2020 - 11/25/2020 07:00 - 11:00
Open or Closed to the Public Closed
Generic Conditions *** MUST COMPLY WITH ATTACHED REOPENING PROTOCOL FOR MUSIC, TELEVISION AND FILM PRODUCTION: APPENDIX J EFFECTIVE AS OF FRIDAY, JUNE 12, 2020.***
THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
Please see attached document rose.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	4
Cast/Crew vehicles	80
Condors	1
Cranes	1
Cube Trucks	3
Generator	2
Motor Homes	1
Trailers	3
Vans	3

Personnel on Location

Type	Quantity
Cast	5
Crew	75
Extras	30
Spot Check	1

Filming Activities Atmospheric smoke effects (water based); Exterior Dialogue; Exterior establishing shots; Exterior walk and talk; Crane and condor; Expo Park Permit #OEPM 2020-1287;

Jurisdiction **Political:** Los Angeles City - Council District 09 **Police:** Los Angeles Police Department **Fire:** Los Angeles City
Thomas Guide Page: 674 **Grid:** B2

Approvals

LOS ANGELES CITY POLICE DEPARTMENT	Gabriel Aleman
LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Angel Hernandez

Coordinator Note COVID COMPLIANCE OFFICER
MATT DEVALH 818.954.1102
MORGAN BENTZ 818.977.4593

NOT A PERMIT

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Permit Number F00166574-E
Production Company KEYSTONE TV PRODUCTIONS LLC
Insured Company KEYSTONE TV PRODUCTIONS LLC
Production Title RED BIRD LANE

Location Manager Kelly Stuart
Primary Phone Mobile - 310-200-3655
Secondary Phone Office - 818-977-4533

Coordinator Note RIDER "E" RELEASES LOCATION

Parking

Base Camp
Location Type : Other Location
Exposition Park Drive, Los Angeles, 90037

Crew Parking
Location Type : Other Location
700 Exposition Park Drive, Los Angeles, CA, 90037

Parking Notes
Base camp: Exposition Park Dr, Bill Robertson Ln - 700' East (permitted with Expo Park)
Moving into base camp on 11/22 between 1700 and 2300

Working trucks: State Dr, Figueroa St - west to end (private road)

NOT A PERMIT

LOCATION AGREEMENT

This Agreement made and entered into this 19th day of November, 2020, by and between the Los Angeles County Natural History Museum Foundation ("Owner") through their representative, Unreel Locations, and Keystone TV Productions LLC ("Licensee").

In consideration of the covenants herein contained, the parties hereto mutually agree as follows:

1. Owner grants to Licensee a revocable license and privilege, per and after notice and opportunity to cure, to film on the Premises, as hereinafter defined in paragraph 19A, in accordance with the terms and conditions of this Agreement.

2. Licensee during the term of this Agreement shall, at its sole cost and expense, maintain commercial general liability insurance in terms of not less than $2,000,000 general aggregate and $1,000,000 per occurrence covering personal injury and property damage and $1,000,000 Third Party Property Damage. All policies insuring against liability for personal injury or death or damage to property shall include the contractual liability of Licensee arising by reason of the indemnity provisions of the Agreement subject to the terms, conditions and exclusions of the policy, and shall be issued in the name of Licensee and shall name Owner, County of Los Angeles and Unreel Locations as additional insureds under the general liability policy/loss payees on the third party property damage policy and shall be provided by insurer(s) reasonably satisfactory to the Owner and County Risk Managers.

3. Licensee shall comply with all applicable Workers' Compensation laws and provide Workers' Compensation Insurance for all persons employed by it in the premises covered by this Agreement or in connection with the business conducted pursuant to this Agreement and shall pay any and all contributions, taxes and costs of such insurance and benefits payable thereunder which are required to be withheld and/or paid by any employer under the provisions of any applicable present or future law, ruling or regulation. Licensee agrees that for purposes of workers' compensation liability, all persons furnishing services to Licensee pursuant to this Agreement are employees or independent contractors solely of the Licensee and not of Owner nor the County of Los Angeles nor Unreel Locations.

4. Policies of insurance which Licensee must provide pursuant to the provisions of this Agreement may be blanket insurance policies covering Licensee. All policies shall contain an endorsement whereby the carrier agrees that its insurance is primary and not contributory with or in excess of any coverage which Owner, County of Los Angeles or Unreel Locations may carry for Premises – Operations, Product/Completed Operations, Contractual, Broad Form Property Damage, and Personal Injury, except for the negligence and/or willful misconduct of Licensor. Licensee shall deliver to Unreel Locations the original certificates of insurance upon the commencement date of the term of this agreement and thereafter.

5. Owner, County of Los Angeles and Unreel Locations shall not be liable for any claims for loss, theft, damage, disappearance or injury of or to any of the materials, tools, equipment and/or other property of any nature of Licensee, or in the possession or custody of Licensee, or in transit or delivery to or from the premises covered by this Agreement, unless such damage, injury, shortage, loss, theft, or other casualty is caused by the negligence or willful misconduct of Owner, County of Los Angeles or Unreel Locations, their agents or employees. Owner, County of Los Angeles and Unreel Locations shall not be liable for any loss or damage to, interference with, or suspension of the business of Licensee, for any reason, unless caused by the negligence or willful misconduct of Owner, County of Los Angeles or Unreel Locations, their agents or employees.

UNREAL DRAFT

6. Licensee agrees to indemnify and hold Owner, County of Los Angeles and Unreel Locations harmless from and against any and all claims, actions, costs, expenses, losses, liabilities, damages, penalties and demands whatsoever (together with reasonable outside attorney fees and costs) arising out of, concerning or affecting this Agreement or the business conducted by Licensee, including but not limited to (i) death or damage or injury to persons or property of agents, employees or invitees of Licensee, Owner, County of Los Angeles or Unreel Locations, or others, occurring on the Premises covered by this Agreement, or any other place, by reason in whole or in part of the operation of Licensee's business; (ii) violations or infringement of patents, copyrights, trademarks, trade names or any other rights of others; and (iii) breach of warranties or other undertakings or duties of Licensee unless such claim, action, cost, expense, loss, liability, damage, penalty or demand is caused by the negligence or willful misconduct of Owner, County of Los Angeles or Unreel Locations, their agents or employees. If any action or proceeding in connection with any such matter is brought against Owner, County of Los Angeles or Unreel Locations, they shall notify Licensee and furnish Licensee with a copy of any papers served. If requested by Owner, County of Los Angeles or Unreel Locations, Licensee shall defend any such action or proceeding, employing counsel selected by Licensee.

7. If the Business conducted by Licensee under this Agreement necessitates the use of vehicles, Licensee will provide automobile bodily injury and property damage insurance covering such vehicles with limits of not less than $2,000,000 combined single limit for bodily injury and property damage.

8. Licensee shall conform in all respects to the provisions and regulations of all federal, state, or municipal laws and ordinances, or any local authority which may be applicable in the circumstances, and shall indemnify Owner, County of Los Angeles and Unreel Locations against all penalties incurred by reason of the non-observance of any such laws, provisions or regulations.

9. Licensee is permitted to enter, use and make sound recordings and photograph the property, as hereinafter defined in connection with production of scenes for the Program. Owner has been made aware of the scene(s) being filmed, and Owner fully understands, approves of, and consents to the scene(s) being filmed, and the use of the Premises in the Program. Such permission includes the right to bring thereon and utilize personnel, materials and equipment, including props and temporary sets, and the unlimited and perpetual right to exhibit any and all scenes photographed or recorded at and of the property throughout the universe, in perpetuity, in any and all media, now known or unknown. Except the exhibits in the areas defined in paragraph 19. B., Licensee is prohibited from using or photographing any of Owner's collections and exhibits.

10. Licensee shall own all rights of every kind in and to the motion picture sound recording and other photography made by Licensee in and about the Premises, including the right to utilize the same in connection with the production, exhibition, advertising, and other exploitation thereof, in any manner whatsoever, whether now known or hereafter devised, in perpetuity and throughout the universe, and may freely assign such foregoing rights. Nothing herein contained shall obligate Licensee to use, photograph, or depict the Premises in any production, nor to exercise any of the rights granted herein. Further, Owner, County of Los Angeles and Unreel Locations will not assert or maintain against Licensee any claim based upon invasion of privacy, publicity or other civil rights or defamation in connection with the exercise of the permission or rights herein granted. In the event of any breach of this Agreement by Licensee, Owner, County of Los Angeles and Unreel Locations will be entitled to an action at law for monetary damages, and Owner, County of Los Angeles and Unreel Locations may not enjoin, prevent or delay Licensee’s use or exploitation of the Production or any element thereof. The rights granted in this Paragraph 10 shall survive any expiration or termination of this Agreement

11. The listing of an overtime rate below does not commit Owner and Unreel Locations to permit filming beyond the specified period. Whether to permit overtime filming and the rate pertaining to the

NOT A PERMIT

overtime filming shall be at Owner's and Unreel Locations' sole discretion but such permission shall not be unreasonably withheld.

12. Licensee agrees that no food or drinks shall be brought into the Premises except props and except in designated areas. No food or drink, including bottled water, is ever allowed in the Dinosaur Hall, Becoming Los Angeles or in the Age of Mammals, even as part of a filming sequence. Licensee agrees to prohibit smoking within the Premises except as part of a filming sequence.

13. Licensee agrees to assume full responsibility for the actions of its agents, employees and invitees while on the Premises. Licensee accepts Premises as is, with all defects, latent or patent, and agrees to assume all risks of using the Premises on behalf of itself and its employees, agents, contractors and invitees.

14. Termination of this Agreement notwithstanding, the provisions of paragraph 6 shall continue in full force and effect as to any claims or other matters listed therein arising out of or connected with the subject matter of this Agreement, without limitation in time by virtue of any other provisions of this Agreement and Licensee shall have the obligation to maintain insurance to ascertain that such coverage shall comply with this paragraph.

15. This Agreement, together with the Attachment A - Guidelines for Filming in Museum Galleries and Collection Areas, Attachment B - Commercial Filming Physical Distancing and Safety Plan, and Attachment C - County of Los Angeles Department of Public Health, Reopening Protocol Music, Television and Film Production: Appendix J, constitutes the entire agreement between the parties. Any prior agreements, promises, negotiations or representations that may have been made or relied upon which are not expressly set forth in this Agreement are of no force or effect.

16. No provisions of this Agreement shall be waived or be construed to be waived by Owner or Unreel Locations unless such waiver be in writing and signed by an officer of Owner or Unreel Locations.

17. The invalidity of any provision of this Agreement shall not impair the validity of any other provision.

18. In all matters concerning the validity, interpretation, performance or enforcement of this Agreement, the laws of the State of California shall govern and be applicable. Any action or proceeding with respect to any matters arising under or growing out of this Agreement shall be brought and tried only in the municipal or superior courts of the County of Los Angeles, State of California.

19. The parties agree as follows:

A. "Premises" shall be the property located at:
The Natural History Museum, 900 Exposition Blvd., Los Angeles, CA 90007
The primary purpose of the Natural History Museum of Los Angeles County is to preserve and interpret our historical and scientific heritage through research, collecting, education and exhibition. Filming and photography are a privilege and courtesy extended to the Los Angeles filming community in order to provide support for this industry. Licensee agrees and assures that its production and crew shall not hinder operations or prohibit the general public from visiting and enjoying the collections and exhibitions, and that its production and crew shall not, in any way, cause any change or damage to any collections, exhibit, historic or artifact element in or on the Premises. If Owner or Unreel Locations reasonably believes that activities of Licensee may hinder operations or prohibit the general public from visiting and enjoying the collections and exhibitions or, in any way, cause any change or damage to any collections, exhibit,

NOT A PERMIT

historic or artifact element in or on the Premises, Owner or Unreel Locations shall have the right to take such action that they deem necessary to prevent such hindrance or damage, including terminating the activity and/or production if not immediately and completely cured upon oral or written notice to Producer.

B. Location within Premises:
No food or drink, except bottled water, may be brought inside the Museum except props, and except in designated areas.
No food or drink, including bottled water, is ever allowed in the Dinosaur Hall or in the Age of Mammals, even as part of a filming sequence.
There may be no access to the Becoming Los Angeles Hall.
Licensee agrees to place signs at all entrances stating no food or drink rules.
Floor mats will be set down as access pathways and under any equipment for the interiors.

Rotunda
To be filmed approx. 7 am – 12 pm
Main Floor - The interior of a college building.
Licensee may bring in a technocrane, weighing 3,792 lbs., to hold the camera for a panning shot of the Rotunda and, at all times, this equipment must be placed on layout board and 1 1/8" plywood to protect the floor.
As finalized with the Conservator, Licensee may place a light weight, free-standing sign stand in front of the glass cases to block them from the camera view. These shall be solidly balanced so there is no chance that they could fall over and strike the glass cases.
A Pettibone may be used to lift the technocrane onto the top of the east stairs, and protection shall be placed on the East patio so the tiles are not damaged. Licensee shall place 2 6' x 10' steel plates under the Pettibone when on the East Plaza pavers to distribute the weight and protect the pavers. The delivery may take place before 9 AM. Cones & caution tape shall be placed around the plates for safety. The technocrane shall be removed from the stairs, using the same protection on the Rotunda floor, East Patio and East Plaza and may be placed in the Rose Garden, and the steel plates may then be removed from the Plaza.
Licensee requires the museum security guard to open the Museum Dino Store so the small vitrines holding the plush Dinos can be placed inside and a blackout cloth placed on the screen door. The Museum Store shall be locked at all times except when this work is being done. The Dino Banner over the door may be covered, as well as the Haaga Family sign. Licensee may place frosted low-tack paper over the clear glass double doors on the main level and on the mezzanine. All museum signage on the walls may be covered or left uncovered as needed.
Licensee has requested that the museum hire the museum's sign company to remove/replace the 3 photo signs, hardware and mesh signs over the doors to the Age of Mammals, Becoming Los Angeles, and East Dino Hall and store them in the designated northwest corner of the East Dino Hall Mezzanine on the blue tile for a total of $2,100, which Licensee agrees to reimburse.
Licensee may place free-standing lights, per the Filming Guidelines, and shall also work with the Building Engineer to turn certain house lights on/off as needed.

Mezzanine – the hallway leading to a professor's office.
Licensee may change out the double doors of the Exhibit Design Studio to their own set of doors, and a museum security guard shall be stationed inside this office at all times until the original door is replaced and secured. Licensee's doors may be spray painted prior to being brought into the museum and no spray whatsoever may be used inside the museum.

NOT A PERMIT

Licensee may cover all artwork on the mezzanine walls with a cover of foamcore and gatorboard as discussed with the Conservator. The museum's exhibit representative will remove/replace the two large poster signs from the mezzanine and Licensee may cover the supports behind them to blend into the wall.
Licensee may use a dolly with pneumatic tires to hold the camera to follow the actors walking along the mezzanine. The dolly may be brought in through the east ramp, through the East Dino Hall to the elevator, up the elevator to the mezzanine level and across the mezzanine to the Rotunda, then back out the same route. The Conservator must be present at all times that this work is happening. Licensee may have free-standing lights placed according to the Guidelines and the cable may be run through the locked gate in the south fence, down the fire exit stairs, into the stairwell, up the stairwell to the main level and then along the south wall and east wall of the East Dino Hall and up the stairs to the Rotunda mezzanine. All cable shall be broken at doorways every night for lock up. Some equipment may be staged in the elevator lobby on the mezzanine, with layout boards under it, but no equipment may be stored in the Dino Hall, Becoming Los Angeles, or the Age of Mammals.

East Entrance and Patio - To be filmed as a campus quad.
To be filmed approx. 12 pm – 5 pm
The camera may be placed in the west end of the Rose Garden filming looking towards the Museum and then the reverse shot from the top of the museum stairs towards the Rose Garden. The technocrane may be used for this shot and all permits necessary shall be obtained from the Rose Garden and Exposition Park by Licensee.
Licensee may remove the center section of the gates each day and shall replace them each night for lock up. The museum signs shall be covered and a rubber mat may be placed over the name in front of the door.

General:
Sanitizing: As required, all areas used must be fully and completely sanitized prior to work starting and after strike has been completed. The Museum's cleaning crew shall sanitize all the areas using ProKure V, a CIO-based disinfection and odor control solution, before Licensee arrives on prep day and after the production leaves on the strike day. The Museum's cleaning crew shall be on call when Licensee is onsite to provide sanitization of high touch surfaces and restrooms throughout each day and at the end of each day. Licensee shall assign a staff member to accompany the Museum's cleaning crew during periodic cleaning to ensure completion. Licensee shall clean out their own trash but the final cleaning/sanitizing shall be conducted by the museum's cleaning crew. The charge to Licensee for this work is a 4-hour minimum for pre- and post-sanitizing @ $98 per hour and @ $49 per hour for sanitizing high touch surfaces and restrooms throughout each scheduled day.
The 3 Special Events staff working the film shoot will need access to their office, which is located under the Rotunda, by the steps and women's restroom, which is next to the Licensee's designated work flow exit point.

Licensee has broken its crew into different Teams and the crew designated in each Team shall work together for prep and strike. Then, once the setup is completed, the AD shall clear the area so that the 1st Team can enter and film. This set up keeps the minimum amount of people in the same space and the same Teams working together and not overlapping. Licensee shall follow the designated workflow as much as is logistically possible when loading in/out of the Rotunda. At times when there are fewer crew present, the Licensee will use the East Entrance as both an entrance and an exit.
All cast, crew, extras, site reps and conservator shall be Rapid tested by Licensee. Museum staff shall not be tested by Licensee.

NOT A PERMIT

Licensee shall work with Exposition Park for all areas outside the Museum's property. Working trucks may be parked along State Drive and tents for catering and equipment and crew and extras staging may be placed on the East & West Lawns. Each crew shall have a designated staging area on State Drive or the Lawns. Equipment shall be rolled along State Drive to the South Gate or up Victory Walk to the East Gate.

Access will be mainly through the East Gate and, when filming the East Gate, through the South Pedestrian Gate. Licensee may stage equipment on Victory Walk and shall access in/out the East Gate as much as possible when not filming that area. On the film day staging shall be along Victory Walk and the crew may also access equipment using the ADA ramp and bench circle adjacent to access their staging area. Licensee may remove center section of gate and shall replace it at the end of each day for lock up. Production guards may be stationed outside the locked gate at night.
Licensee may load in through these 2 gates and up the handicap ramp to the East Patio. Licensee may also load cable in/out through the locked gate to the fire exit stairs. This gate shall remain locked at all times except when loading in or out. The cable shall be run to the generator on State St. Licensee may stage equipment along Victory Walk and in the circular area just inside the south pedestrian gate to the west of the garden pathway.

Restrooms: Licensee may use the restrooms on the Lower Level, and these shall be sanitized prior to and after their use, and throughout each day, and Licensee shall have their own portable restrooms on State Drive. All Museum staff present shall be directed to use alternative restrooms.
Extras Holding and Catering shall be in a tent on Exposition Park Drive.
Craft Services shall be placed outside the East Gate and on the South Lawn.
Licensee has received all necessary permits through Exposition Park for areas outside the Natural History Museum.

<u>Only the areas listed above are available to Licensee at the times noted, all other areas and times are off-limits to Licensee.</u>

C. Purpose of production: TV Pilot “Red Bird Lane”
Owner’s approval of storyboards, synopsis and/or shooting script involving Premises required prior to filming.

D. Date & time period during which production may take place, by area as listed above:
Monday, 11/23, 7 am – 7 pm Prep (12 hours)
Tuesday, 11/24, 6 am – 8 pm Film (14 hours)
Wednesday, 11/25, 7 am – 7 pm Strike & Clean (12 hours)

E. Production Company name, address, phone number:
KEYSTONE TV PRODUCTIONS LLC, SUBSIDIARY OF AT&T
4000 WARNER BLVD.
BURBANK, CA 91522

F. Studio/Distributor Affiliation: Warner Bros

G. Basic Fee (non-refundable, to be paid in advance): $26,100.00

1 12-hour Prep Days @ $6,000.00/day	$ 6,000.00
1 14-hour Film Days @ $12,000.00/day	$12,000.00
1 12-hour Strike Days @ $6,000.00/day	$ 6,000.00
Sign Company Fee to remove/replace signs:	$ 2,100.00

NOT A PERMIT

H. Overtime fee if filming is permitted by Owner and Unreel Locations beyond the time period specified above:
Prep/Strike Days: $6,000/day, and $750/hour after 12 hours
Film Days: $12,000/day, and $1,286/hour after 14 hours

I. Licensee agrees to pay $45 per hour ($67.50 per hour between 8 – 12 hours, $90 per hour after 12 hours) (minimum 8 hours) as a Site Representative Fee for each Site Representative supplied by Unreel Locations pursuant hereto. Site Representatives shall serve as liaison to the Owner and will be present on the Premises at all times while Licensee is using or occupying the Premises pursuant hereto.
Minimum Number of Site Representatives required: 2

J. Licensee agrees to pay $49.00 per hour (minimum 4 hours) as a Security Guard Fee for each Security Guard supplied by Owner pursuant hereto. Security Guards will be present on the Premises at all times while Licensee is using or occupying the Premises pursuant hereto.
Minimum Number of Security Guards required:
1 Guard for East Gate, all days
1 Guard for South Pedestrian Gate, all days
1 Guard for East Entrance/Rotunda, all days
1 Guard in Exhibit Design Studio, all days to guard unlocked Studio
1 Guard, on prep & strike days, from 7:00am to 1:00pm, or until the following areas are secured, to cover miscellaneous posts as needed, including:
- Museum Dino Store (only while store is open for installation and removal of screen blackout on prep and strike days)
- South Stairs locked gate & door next to elevator for cable run (to open/close on prep day and open/close on strike day), Other requests as needed
2 Relief Guards

K. Licensee agrees to pay $75.00 per hour (minimum 4 hours) as a Building Engineer Fee for each Building Engineer supplied by Owner pursuant hereto.
Number of Building Engineers required: 1

L. Licensee agrees to pay $95.00 per hour ($120.00 per hour after 12 AM) plus a $120 travel time fee as a Curator Fee for each Curator Representative supplied by Owner pursuant hereto.
Number of Curator Representatives required: 1, to be paid by Museum if production follows Museum Guidelines and rules.

M. Security Deposit (to be paid in advance): $25,000.00
Balance of Security Deposit will be refunded within 10 days of final walk-through or determination of expenses due after completion of location clean-up. Unreel Locations shall submit an invoice to Licensee for the balance of expenses and fees, if greater than the security deposit, and Licensee agrees to pay all charges so billed within 10 days of invoice. Security Deposit stated above is based on an insurance deductible of no more than $2,500.00.

N. Basic Fee, Security Deposit and Certificate of Insurance must all be submitted to Unreel Locations 3 business days prior to the occupancy or beginning of work on Premises by Licensee personnel, and all payments shall be in the form of Cashiers Checks, Wire Transfer or Cash.

NOT A PERMIT

O. Maximum number of people, including talent, permitted on the premises:
Crew: Prep /Strike Days: 25. Film Day: 100 total, but maximum on site shall be 70, and shall be controlled by Licensee's Covid Team so no more than 40 at one time. Crew shall wear masks at all times.
Film Day, Rotunda: 4 Cast, 10 Extras. Socially distanced, as possible, and wearing masks except for when on camera.
Film Day, Exterior: 2 Cast, 30 Extras. Socially distanced, as possible, and wearing masks except for when on camera.

P. Unless otherwise specified, Licensee shall provide its own power source (or generator) for lighting as well as its own lighting and cameras. No equipment is to be plugged into any house outlets without prior arrangements and approval.

Q. If any portion of Owner's name or logo might become visible in a scene, it must be covered over by Licensee. Except the exhibits in the areas listed in paragraph 19. B., Licensee is prohibited from using or photographing any of Owner's collections, exhibits, logos, service marks, trademarks or other identifying material or using Owner's name.

R. Licensee agrees to provide its own security for its own personnel, vehicles and equipment throughout location engagement.

S. Licensee agrees to install protective floor mats on all wood and marble floors and to install protective wrap on any corners, columns, etc. that may be exposed to damage from movement of equipment or furniture. Licensee agrees to restore all interior and exterior areas used during the location engagement to at least original condition and to assure that the historic, exhibit and artifact elements remain in and are left untouched and in the same condition as when the production company entered the Premises. Licensee recognizes that Owner's property and its contents cannot be rebuilt in substantially the same condition due to their unique nature and every effort shall be made to protect such property and contents.

T. Licensee agrees to pay $49.00 per hour (4-hour minimum) as a Custodial Fee for 1 person to clean throughout all 3 days, and $98.00 per hour (4-hour minimum) for morning sanitizing on all 3 days and final sanitizing at end of strike day.
Number of Custodial Hours required: To be finalized after work is finalized and completed

20. Licensee assumes full responsibility for COVID-19 incidents arising and affecting individuals in their organization. Licensee is responsible for implementing and monitoring compliance with all aspects related to their internal COVID-19 safety procedures, Owner's protocols as outlined in Attachment B - Commercial Filming Physical Distancing and Safety Plan, and the most recent update of the Order of the Health Officer, County of Los Angeles Department of Public Health, Reopening Protocol Music, Television and Film Production: Appendix J ("Protocol"). Failure to comply with any of the outlined COVID-19 protocols and failure to remedy issues that are encountered could result in immediate shut down of work at the cost of the Licensee.

Licensee agrees to provide a Covid-19 Compliance Officer ("C19CO" or "COC") to monitor the production and Licensee shall provide the name and contact information for this Compliance Officer no less than 24 hours before the start of work on Premises.

Licensee is responsible for all cleaning and sanitation of Premises used prior to the access of crew, during production, and after final strike out. Licensee is responsible for designing and implementing production's workflow and layout to adhere to Protocol.

NOT A PERMIT

If a hiatus is required, for any reason, including a potential illness, Licensee may Hold equipment and sets on location, at the Hold Day rate stated above, and resume work at the designated date & time to complete film production, if the dates and times are mutually agreeable by Licensee and Owner. Every effort will be made to reasonably accommodate such dates and times. If the dates and/or times are not available for the hiatus, Licensee shall vacate and clean Premises by the agreed upon date & time. In either case, no location fee shall be refunded to Licensee for the original term of the Agreement.

Owner and Unreel Locations shall not be liable for any loss or damage to, interference with, or suspension of the business of Licensee, for any reason due to Coronavirus and/or Covid-19 or any other illness. Licensee agrees to indemnify and hold Owner and Unreel Locations (collectively, "COVID-19 Indemnitees") harmless from and against any and all claims, actions, costs, expenses, losses, liabilities, damages, penalties and demands whatsoever (together with reasonable outside attorney fees and costs) arising out of, concerning or affecting this Agreement or the business conducted by Licensee, in connection with or resulting from the Coronavirus or Covid-19 or any other illness except to the extent such arises from the negligence and/or willful misconduct of the COVID-19 Indemnitees.

Licensee's production and/or accessing Owner's facilities could increase the risk of contracting COVID-19. Owner and Unreel Locations in no way warrant that COVID-19 infection will not occur while Licensee's production is accessing Owner's facilities.

21. The undersigned warrants that the undersigned has the full right to enter into this Agreement and that the consent of no other party is necessary to bind the parties to the terms and conditions of this Agreement.

Duly executed by the parties hereto as of the day and year first above written.

UNREEL LOCATIONS	LICENSEE
By: _____	By: _____
Authorized Signature for Owner	Authorized Signature for Licensee
Name: PEG MEEHAN	Name:

NOT A PERMIT

Attachment A

Guidelines for Commercial Filming in Museum Galleries and Collection Areas

In addition to the requirements of the Natural History Museum of Los Angeles County's (NHMLAC) Location Agreement, parties wishing to film in the museum's galleries or collection areas must adhere to the following guidelines:

1. No filming may take place in galleries or collection areas without the prior approval of the Deputy Director of Research and Collections and/or the appropriate Research and Collections Division Chiefs and/or Curators.
2. At least 48 hours advance notice of any filming in galleries or collection areas must be given to the Conservator, Registrars, and the appropriate staff (i.e. Curators and Collections Managers). The particular objects or display cases to be filmed must be specified in writing in the Location Agreement.
3. An appropriate Curator, or his/her designated representative (i.e. Conservator, Registrar or Curatorial Assistant) must supervise all filming in galleries or collection areas.
4. No food or beverages are permitted in the galleries or collection areas at any time.
5. Light levels in galleries and collection areas will be restricted as needed to protect the museum's artifacts and specimens. Light levels on the surface of museum objects must never exceed 80-foot candles. Artifacts and specimens deemed light sensitive by the Conservator may only be filmed using available light. All light sources must have UV filters.
6. Light exposure and heat build up within galleries and display cases must be kept to a minimum. Lights may not be left on continuously or unnecessarily. Focusing should be done in available light only. Lighting on any one object shall be for no more than ten (10) minutes at a time with fifteen (15) minute rest periods between lightings. Whenever possible, light should be reflected rather than aimed directly at a museum object.
7. Lighting sources must remain at least ten (10) feet from gallery display cases or museum objects in storage. Only hand-held, battery operated lights or floodlights on a tripod may be used. All tripods must be weighted securely.
8. All camera equipment must remain at least five (5) feet from gallery display cases or museum objects in storage.
9. The Conservator and collection staff must be notified in advance whenever cameras on dollies, camera cranes, tripods with wheels, ladders, etc. will be used in filming. All equipment on wheels must have locking systems to prevent movement when not in use and must never be left unattended.
10. All set dressing, lighting supports, and other large equipment must be stable and must remain out of "striking distance" from gallery display cases or museum objects.
11. No field crew members, talent, or other non-museum personnel are allowed inside the barriers/railing surrounding the exhibits unless directly supervised by the appropriate curator or his/her designate.
12. Film crewmembers may not handle museum objects under any circumstances. Museum objects or gallery display cases or pedestals may only be moved by museum collection staff and only if prior arrangements have been made with the Director of Events and Filming and approved by the appropriate Curator.
13. Only essential and authorized film crew may be present during any filming in a gallery or collection area. All other talent and crew must wait in a designated area until called.
14. All equipment not in use shall be stored in a non-intrusive, non-obstructive area.
15. No atmosphere-generating equipment, i.e. fog machine, is allowed in any gallery or collection area.
16. Any individual who fails to comply with the above guidelines or whose behavior otherwise puts collection material at risk will be asked to leave Premises, subject to reasonable notice and a reasonable opportunity to cure.
17. No food or drink, including bottled water, is ever allowed in the Dinosaur Hall, Becoming Los Angeles or in the Age of Mammals, even as part of a filming sequence.

The NHMLAC reserves the right to suspend production if any of the above stated guidelines are violated.

NOT A PERMIT

Attachment B
Commercial Filming Physical Distancing & Safety Plan
Revision Date: 10/28/20

I. PPE Requirements

Cloth Face Coverings (PPE): Face coverings must be worn by all Staff working at NHM work sites and when in the presence of others and in public settings where other physical distancing measures are difficult to maintain (e.g., common work spaces, meeting rooms, classrooms, etc.). The only conditions where face coverings are not required are: 1) when working alone in an office/work area; and 2) when talent is actively being filmed. Appropriate use of face coverings is critical in minimizing risks to others near you.

Prohibited Face Coverings: The use of face covers with one-way valves are prohibited from use at NHMLAC facilities because of the risk of COVID-19 transmission. The purpose of masks is to keep respiratory droplets from reaching others to aid with source control. Masks with one-way valves or vents allow exhaled air to be expelled out. This can allow respiratory droplets to reach others and potentially spread the COVID-19 virus. In the event a participant arrives without an appropriate face covering, the NHMLAC Special Events representative will provide a disposable mask to the participant for use onsite.

II. Physical Distancing & Safety Plans

(Check all that apply to the work area and document details in Section lll)

Actions Taken			
	Telework	X	High Risk Employee Plan
	Combination Telework & Office Work		Not Sharing Equipment
	Staggered Work Schedule	X	Post Signs
	Barrier Installation		Tape Markings on Floor
	Desk Elimination (create 6' physical distancing)	X	One way flow
X	Office/Room Head Count Limits	X	Work area sanitation plan
	Conference Room Limits		Virtual Meetings
	Office Appointment Required	X	Training
	Office Visitation Plans		

Other Measures	
1	No food sharing
2	Sanitize shared equipment before and after use
3	Establish a sanitizing station in an area easily accessible from the film shoot
4	Establish head count limits in film shoot locations - both for setup/strike and during filming when talent removes their face coverings.

Staff Management Plan	**Count**
Department Total Headcount	NA
Employees Teleworking	NA
Working in the office	NA
Combination Telework & Office Work	NA
High Risk Employees	

DRAFT

III. Physical Distancing & Safety Plan Procedures

a. Film production may be allowed on-site for the purposes of sharing cultural content that is not otherwise accessible to the public.
b. All film productions should take place outdoors as much as possible.
c. Symptoms Screening:
    a. All Participants will be required to self-screen for symptoms of COVID-19, including cough, shortness of breath, difficulty breathing, and fever or chills. Screening must be completed daily before reporting to film shoot location. Participants will only show up for shoot days if they are not experiencing any symptoms.
    b. Participants must verify that they have not had contact with a person known to be infected with COVID-19 in the last 14 days.
    c. Once this screening is complete, all visitors and contractors must sign in daily using the NHMLAC Visitor and Contractor Sign-in Sheet. This document may be completed electronically via DocuSign or participants may sign a hard copy upon arrival (copies are located in the Executive Office and in Shipping and Receiving).
d. Testing:
    a. If talent will need to remove their face covering for filming, each person must provide proof of a negative COVID test per the requirements outlined in Appendix J.
e. Face Coverings and Physical Distancing:
    a. All participants must maintain at least 6' of distance from other attendees when feasible.
    b. All participants must wear approved face coverings unless the participant is actively being filmed.
    c. If a participant arrives without an approved face covering, the COVID-19 safety monitor will provide a disposable mask for the participant's use onsite. Disposable masks are available at the sanitation station located in the office of the Director of Special Events or through Stephanie Alarcon.
    d. When appearances on camera without face coverings are required, the number of participants in the filming location must be limited to a pre-approved head count. Head count limits will be set by the NHM Covid Safety Manager after consultation with the production company. Productions should not include singing or playing of wind or brass instruments.
    e. If NHMLAC Staff are required to be present in the film shoot location when participants are unmasked, they must wear an NHMLAC-issued N95 or KN95 mask and a face shield and stand at least 10 feet away from the unmasked participants.
f. The maximum number of participants allowed is (10), including cast, crew, and NHMLAC staff members. Any film production that requires staffing of more than (10) people must comply with Reopening Protocol for Music, Television, and Film Production: Appendix J and must adhere to maximum head count limits set by the NHM Covid Safety Manager after consultation with the production company.
g. NHMLAC will appoint a staff member to serve as the NHM COVID Safety Monitor for each film shoot. This person will work with the production company's COVID-19 compliance officer and is responsible for:
    a. Setting up a sanitation station in an area that is easily accessible from the film shoot location
    b. Ensuring all visitors have signed in before entering the premises
    c. Reminding all participants to wear a mask and maintain at least 6' of physical distance at all times
    d. Providing guidance and direction to established break areas as needed

NOT A PERMIT

e. Ensuring the established head count limit in a specific space is not exceeded.

h. All participants must wash hands prior to starting work.
i. No audiences are permitted at any time.
j. All participants must follow NHMLAC policies and posted signage regarding one-way stairs, elevator capacity limits, one-way directional flow through galleries and exhibitions, and physical distancing.
k. Copies of this plan will be distributed to all participants prior to each film shoot.

IV. Work Area Sanitation Plans

a. All participants must sanitize shared equipment before and after use
b. The COVID Safety Monitor will set up a sanitation station (sanitizing gel, disinfecting wipes or disinfecting sprayer with paper towels) in an area that is easily accessible to the filming location.
c. NHMLAC Staff have been instructed to avoid sharing phones, tablets, two-way radios, other work supplies, or office equipment wherever possible. They have also been instructed to never share PPE.

V. High Risk Employee Plans

a. This physical distancing and safety plan were established to safeguard high-risk employee(s). Special accommodations will be made for special conditions as noted by the high-risk employee.

NOT A PERMIT

Reopening Protocol for Music, Television and Film Production: Appendix J

Effective as of Friday, June 12, 2020

Recent Update:

6/29/20: Clarification provided around reporting of cases to the Department of Public Health

The County of Los Angeles Department of Public Health is adopting a staged approach, supported by science and public health expertise, to allow Music, Television and Film production to resume. The requirements below are specific to the Music, Television and Film industries which are permitted to re-open following the Health Officer Order of June 11, 2020.

In addition to any conditions imposed on the Music, Television and Film industries by the State, and agreements among labor and management, these types of businesses must also be in compliance with the conditions listed in this Checklist for the Music, Television and Film Industry.

Additional protocols relevant to areas of Music, Television and Film Production must also be followed:

- Restaurants and bars
- Retail Operations
- Office Spaces
- Warehouse and Manufacturing
- Construction

Please note: This document may be updated as additional information and resources become available so be sure to check the LA County website http://www.ph.lacounty.gov/media/Coronavirus/ regularly for any updates to this document

This checklist covers:

(1) Workplace policies and practices to protect employee health

(2) Measures to ensure physical distancing

(3) Measures to ensure infection control

(4) Communication with employees and the public

(5) Measures to ensure equitable access to critical services

These five key areas must be addressed as your facility develops any reopening protocols.

All businesses covered by this guidance must implement all applicable measures listed below and be prepared to explain why any measure that is not implemented is not applicable to the business.

Business name: Keystone TV Productions, LLC

NOT A PERMIT

Facility Address: Natural History Museum - 900 W Exposition Blvd., Los Angeles, CA 90007

Date Posted:

A. WORKPLACE POLICIES AND PRACTICES TO PROTECT EMPLOYEE HEALTH (CHECK ALL THAT APPLY TO THE FACILITY)

- ☒ Any employee who can carry out their work duties from home has been directed to do so.
- ☒ A workplace COVID-19 Compliance Officer (C19CO) or Officers has been designated. The C19CO is responsible for establishing and enforcing COVID-19 safety protocols, training staff on protocols, and monitoring compliance. If feasible experts with experience in infection control are consulted in creating and reviewing infection control protocols for new Music, Television and Film productions, to revise established protocols, and generally provide consultation for the C19CO. The C19CO maintains, secures, and protects the privacy of any records created during their work. The C19CO should be on site whenever possible when production work is being performed, particularly during on-site or on-location filming. The C19CO supports:
  - Employee, vendor and visitor health check processes upon arrival at the workplace. Records must be kept private and secure at all times
  - Management of complaints and suggestions for improving COVID-19 related procedures
  - Protocol and workflow assessment for all work to assure physical distancing, infection control, and disinfection.
  - Procedures for an employee with signs compatible with COVID-19, and/or an employee who tests positive for COVID-19.
- ☒ Workplace provides all personal protective equipment (PPE) and infection prevention supplies needed on the job, including face coverings, hand sanitizer, disinfectants, and (when needed) gloves, mobile handwashing stations, and other equipment and supplies.
- ☒ All employees and visitors are required to wear cloth face coverings whenever they are in contact with others unless the production activity does not allow for the wearing of a face covering. These instances should be of short duration and with as much physical distancing as possible.
- ☒ Vulnerable staff (those above age 65, those with chronic health conditions) are assigned work that can be done from home whenever possible.
- ☒ All employees have been told not to come to work if they have symptoms consistent with COVID-19, have tested positive for COVID-19 or have been in contact with a case of COVID-19 and to follow DPH guidance for self-isolation or quarantine as applicable.
- ☒ Work processes are reconfigured to the extent possible to increase opportunities for employees to work from home.
- ☒ For Television and Film production there is regular, periodic testing of the cast and crew on a given production to mitigate the risk of the spread of COVID-19, especially for those cast and crew that are involved in high risk scenes requiring close contact without face coverings for extended periods of time. Where testing may not be feasible for one-time productions operating under a very short filming schedule (e.g. many commercials) or smaller music recording sessions, all work should be planned to eliminate close physical contact between cast, crew and performers as much as possible. Any and all testing programs are the responsibility of the employer and should benefit from the guidance of a medical professional.

NOT A PERMIT

- ☒ Upon being informed that one or more employees test positive for, or has symptoms consistent with COVID-19 (case), the employer shall have a plan for response, following guidance required by Los Angeles County, to include:
    - Send the sick employee home immediately. If they have symptoms of serious illness such as trouble breathing, pressure or pain in the chest, bluish lips or they appear confused, call 911. They should speak with their physician about their symptoms and determine the need for testing for COVID-19.
        - The employee is not allowed to return until their fever has resolved for at least three (3) full days and their respiratory symptoms are improving, with a minimum absence of ten (10) days from the start of their symptoms.
        - An employee that tests positive for the SARS-CoV-2 virus but is not showing any symptoms, is not allowed to return until 10 days have passed starting from the date that the testing sample was collected.
        - Consider alternative work options like teleworking or other arrangements to work remotely if the employee can do so.
        - Perform a cleaning and disinfection of all areas touched by the ill or infected employee.
        - Identify any cast, crew or others that had close contact with the ill employee. See the quarantine guide (http://ph.lacounty.gov/covidquarantine) for definitions of close contacts and what they must do. The name of the ill employee must not be disclosed, and medical privacy must be maintained.
- ☒ The employer's plan should consider a protocol for all quarantined employees to have access to or be tested for COVID-19 in order to determine whether there have been additional workplace exposures, which may require additional COVID-19 control measures. Note that a negative PCR test (test for genetic material on nasal/throat/saliva sample) only shows that there was no virus in the sample at the time of the test. Individuals that test negative must still complete their full 14 days of quarantine.

If the producer, director, showrunner, owner, manager, or operator knows of three (3) or more cases of COVID-19 within the workplace within a span of 14 days the employer must report this cluster to the Department of Public Health at (888) 397-3993 or (213) 240-7821. If a cluster is identified at a worksite, the Department of Public Health will initiate a cluster response which includes providing infection control guidance and recommendations, technical support and site-specific control measures. A public health case manager will be assigned to the cluster investigation to help guide the facility response.

- ☒ Symptom checks are conducted before employees may enter the workspace. Checks must include a check-in concerning cough, shortness of breath or fever and any other symptoms compatible with COVID-19 that the employee may be experiencing. These checks can be done remotely or in person upon the employees' arrival. A temperature check should also be done at the worksite if feasible. Information must be kept private and stored in a safe and secure manner.
- ☒ All employees who have contact with the public or other employees during their shift (s) are offered, at no cost, a cloth face covering. The covering is always to be worn by the employee during the workday when in contact or likely to come into contact with others. Employees need not wear a cloth face covering when the employee is alone in a private office or a walled cubicle.
- ☒ Employees are instructed to wash their face coverings daily.
- ☒ All workstations are separated by at least six feet.

DRAFT NOT FINAL

- [x] Break rooms, restrooms, and other common areas are disinfected frequently, on the following schedule:
  - Distribution area — Hourly
  - Make up/ Hair and Costume areas — after each use
  - Cast Green Rooms or trailers — Daily
  - Break rooms — n/a
  - Restrooms — Bathroom attendant will be present and cleaning all day
  - Other — Catering area - after each use
- [x] Breaks are staggered to ensure that six (6) feet between employees can be maintained in break rooms or other common areas such as background cast members' waiting rooms at all times.
- [x] Employees are prohibited from eating or drinking anywhere other than in designated areas to assure that masks are worn consistently and correctly. Cast and crew must eat and drink at designated set areas with staggered schedules.
- [x] Disinfectant and related supplies are available to employees at the following location(s):

  Covid team tent
- [x] Hand sanitizer effective against COVID-19 is available to all employees at the following location(s):

  There will be multiple hand sanitizer stations set up around the location. There will be one hand washing station with hot water on set and one at base camp
- [x] Employees are allowed frequent breaks to wash their hands.
- [x] A copy of this protocol has been distributed to each employee.
- [x] Each worker is assigned their own tools, equipment and defined workspace as much as possible. Sharing held items is minimized or eliminated.
- [x] All shared equipment, microphones, and tools must be disinfected after each use.
- [x] All shared clothing must be cleaned after each use.
- [x] All wigs or other shared prosthetics must be disinfected after each use.
- [x] All policies described in this checklist other than those related to terms of employment are applied to staff of delivery and any other companies who may be on the premises as third parties.
- [x] Training sessions on COVID-19 are provided and documented for all employees – including information about the virus and all required safety measures.
- N/A [ ] Workers hired to serve as audience members are required to adhere to all other employee requirements.
- [x] The date, time and participants in all production sessions should be recorded for later reference, in case anyone involved in the production becomes ill with signs of COVID-19 and/or tests positive.
- [ ] Optional—Describe other measures:

NOT A PERMIT

B. MEASURES TO ENSURE PHYSICAL DISTANCING

- ☒ All new or re-starting productions and group recording sessions must have a written protocol before work begins to ensure physical distancing of six (6) feet or more between people throughout the production. It must ensure that:
  - Only essential cast and crew should be on or near the set at any time
  - Production or editing meetings should be limited to essential staff only and should be held in areas where physical distancing can be maintained.
  - Strategies may include breaking production participants into teams of the smallest size feasible, that access set or studio areas at different times with minimum overlap or intermingling
  - All cast and musicians performing work in which they cannot wear a face covering (e.g. actors, wind and brass instrument players, singers) should strive for a minimum of 8 feet of social distancing during rehearsal or performance. Alternatively, wind and brass instrument musicians should be separated from others and from each other by plexiglass or other barriers.
  - Essential staff may include paid employees that serve as an audience for a production. Audiences must be seated at least 6 feet from each other and wearing face coverings whenever feasible; audiences should be limited to 100 people or 25% of the maximum occupancy of the space, whichever is smaller. The same group of employees should serve as the audience throughout a production whenever feasible
- ☒ Where feasible, all workspaces shall have one directional traffic (separate entrances and exits) to prevent contact or crowding near doorways.
- ☒ Elevator capacity is limited to the number of people that can be accommodated while maintaining a six (6)-foot physical distance between riders; during peak building entry and exit times, this number can be adjusted to four (4) individuals or fewer at a time for any elevator that does not allow for six (6)-foot physical distance between riders. All riders are required to wear cloth face coverings. Consider elevator sizes, number of building floors, and daily number of employees and visitors to establish physical distancing guidelines appropriate for elevator riders.
- ☒ To ease elevator traffic, stairwells have been opened for “up” or “down” traffic with increased cleaning of stairwells.
- ☒ Furniture in lobbies and in employee break rooms, green rooms and trailers and other common areas is separated by at least six (6) feet to support physical distancing.
- ☒ All shop (props, costume, design, electrical equipment, etc.) and manufacturing locations on the lot work with clients on an appointment-only basis to prevent formation of lines or groups. Shopping is performed virtually as much as possible or is limited to one shopper at a time. Any printed catalogue of offerings should be single-use and assigned to the one client and not re-used. If a client must wait for an item, they should wait outside as much as possible,
- ☒ All staff, cast, crew, musicians, vendors, clients and other visitors have been instructed to maintain at least a six (6) feet distance from each other at all times, except when specific tasks require closer work.
- ☒ In offices, film and sound editing areas, employee workstations are separated by at least six (6) feet and common areas are configured to limit employee gatherings to ensure physical distancing of at least six (6) feet. A maximum capacity for each office, meeting room and floor should be established and posted.

DRAFT

C. GENERAL MEASURES FOR INFECTION CONTROL

- ☒ HVAC systems in all buildings are in good working order; to the maximum extent possible, ventilation has been increased in all spaces, including offices, recording areas, meeting rooms, stages, green rooms and trailers, and on-lot shops. The status of the HVAC system is assessed by on-location scouting.
- ☒ All contracts, scripts, music sheets, and any other documents that are normally shared are either distributed digitally, or are printed and individually assigned to cast, crew and musicians to avoid sharing.
- ☒ Before and after filming or recording sessions, group editing, or other meetings, frequently touched objects (e.g., tables, doorknobs or handles, printers, props, common equipment) are disinfected using EPA approved disinfectants. Such surfaces should be cleaned at least three times a day.
- ☒ Sets, production spaces, and the entire facility are cleaned at least daily, with restrooms and frequently touched areas/objects cleaned more frequently.
- ☒ All staff, cast, crew, visitors, vendors, and clients are instructed that they must wear cloth face coverings at all times in the facility unless they are alone in a closed office. This applies to all adults and to children over the age of two (2). Only individuals with chronic respiratory conditions or other medical conditions that make use of a mask hazardous are exempted from this requirement.
- ☒ Cast that are minor children may be accompanied by up to two (2) adults such as a parent, guardian and/or educator. Children must stay with their parent or guardian and avoid touching any other person or any item that does not belong to them and remain masked, if age permits, when not on set.
- ☒ Hand sanitizer, tissues and trash cans are available to all cast, crew, musicians and staff at or near the entrance of the facility, throughout offices and recording studios, near a set and on location. Non touch trash receptacles are preferred.
- ☒ All payment portals, pens, and styluses are disinfected after each use by a different person.
- ☒ Props, costume and set materials that can be more easily disinfected are preferred.
- ☒ All cast and crew must wear a facial covering and must wash or sanitize hands before touching props, costumes, or set materials. During filming, cast may use these items without wearing a face covering.
- ☒ All props, costumes and set materials must be disinfected before first use on the set, and between uses by different actors.
- ☒ Where feasible, cast will bring their own props (e.g. cell phone) and costumes to avoid sharing.
- ☒ All trucks and other vehicles must be disinfected after each use

NOT A PERMIT

D. MEASURES THAT COMMUNICATE TO STAFF, CAST, CREW, VISTORS, VENDORS AND CLIENTS

- ☒ A copy of this protocol is given to all people, in all roles, that enter the facility or the on-location set.
- ☒ Signage is posted throughout the facility or set to convey the following information:
  - People ill with signs of COVID-19, or that have tested positive for the virus, are not permitted to enter.
  - People that are under quarantine after possible exposure to another person with possible or confirmed COVID-19, are not allowed to enter.
  - Facial covering requirements.
  - Capacity limits for specific meeting rooms, break rooms, dining areas, recording rooms, film sets, and vehicles, (posted on or just outside of the entrance to these locations).
  - procedures for symptoms checks, temperature checks. (posted in check-in areas)
  - Contact information for the on-set COVID-19 Compliance Officer (C19CO)

E. MEASURES THAT ENSURE EQUITABLE ACCESS TO CRITICAL SERVICES

- ☒ Measures are instituted to assure access for cast, crew and musicians who have mobility limitations and/or are at high risk in public spaces.

F. MUSIC PRODUCTION N/A

In addition to complying with all other relevant sections of this protocol music production activities should also adhere to the list below:

- ❑ All sessions should be booked in advance with the expected number of participants recorded at booking to ensure that physical distancing can be maintained. A visitor log should be maintained with name and contact information of all participants.
- ❑ Individuals admitted to the studio at any particular time (including talent and crew) must be limited to essential personnel only. This includes artists, songwriters, photographers/videographers, and the people who can accompany them, must be strictly limited to essential personnel only.
- ❑ Sheet music and other paper materials should be passed out using gloves. Ideally, they should be for single use and not collected at the end of the session.
- ❑ Wherever feasible, everyone utilizing the studio should use their own equipment (including cameras, headsets, microphones, consoles), desks, phones, supplies, etc. If equipment must be shared, it should be sanitized between each use.
- ❑ Distance markers must be provided to indicate adequate social distancing. Microphones, consoles, and other equipment must be set up to facilitate social distancing.
- ❑ Those entering the studio must wear a cloth face covering whenever they are near others, especially in common areas including lounges, kitchens, bathrooms.
- ❑ All musicians and singers performing work in which they cannot wear a face covering (e.g. wind and brass instrument players, singers) should strive for a minimum of 8 feet of social distancing during rehearsal or performance. Alternatively, these individuals should be separated from others and from each other by plexiglass or other barriers.

DRAFT NOT PERMIT

- ❑ Talent must arrive with hair and makeup done if needed.
- ❑ Contractors should ideally accept tax forms and other collectively bargained forms (Cartage) digitally, or via mail.
- ❑ Copies of acknowledgement forms regarding studio policies and written notices will be placed, close to entrances.
    - Forms should be sent electronically in advance to contingent workers and visitors for e-signature, if possible, to minimize physical contact at the studio.
- ❑ As much as feasible all financial transactions should be arranged in advance or following the session through contactless systems. Transactions or services that can be offered remotely should be moved on-line.

G. AUDITIONING SESSIONS N/A

- ❑ Auditioning should be performed remotely, through tools such as videoconferencing, as much as possible.
- ❑ When in-person auditioning is used, the following are required:
    - Appointments must be used to prevent crowding. No open calls are allowed.
    - All attending the session are required to wear cloth face coverings; the person auditioning may remove their face covering for the audition if appropriate.
    - Single use printed scripts given to each participant, no sharing of scripts.
    - The individual auditioning must wait outdoors, and away from others for their appointment.
    - Multiple person auditions must maintain at least six (6) feet of distance between individuals.

H. SCENE RESTRICTIONS

- ☒ All cast shall wash or sanitize hands when beginning the filming of a scene and not touch their face during the filming session. Any crew that must interact with the set or cast must also wash or sanitize their hands at the beginning of filming and must wear a facial covering.
- ☒ Any work, including scenes, requiring cast or crew to be closer than six (6) feet must be as brief as possible and cast must be as silent as possible to avoid spreading droplets through talking. Scenes with direct prolonged physical contact between cast (intimate scenes, fight scenes) are discouraged at this time.
- ☒ Large crowd scenes should be avoided.
- ☒ All on location filming must adhere to operating hours between 7am and 10pm whenever feasible.

NOT A PERMIT

I. CRAFT SERVICES AND CATERING

- ☒ All actors and crew shall wash or sanitize hands before handling any food
- ☒ No buffets allowed
- ☒ No communal food or drink service (no coffee pot, no single service coffee maker)
- ☒ All food and drink must be single serving only
- ☒ Sit-down meals: either require eating in shifts, or seating areas large enough to allow for physical distancing of six (6) feet or more
- ☒ All additional Public Health Requirements related to food service must be followed.
- ☒ Any food brought by individuals should be labeled and may not be shared.
- ☒ Food and drinks may be consumed only in designated spaces to ensure that masks can be worn consistently and correctly.
- ☒ If water is served from water dispensers, then levers or buttons on the dispenser should be cleaned after each use. It is preferable that beverages are served in single use containers.

J. WARDROBE, HAIR & MAKEUP

- ☒ Hands-on assistance with these services should be limited only to cast that require it and cannot do it themselves
- ☒ Actors and crew must wash or sanitize their hands before any hands-on styling or costume session, and wear cloth face coverings during sessions as much as possible. During the application of makeup, since a cloth face covering cannot be worn the actor should stay as silent as possible to avoid spreading droplets though talking.
- ☒ The date, time and crew in the session should be recorded for later reference, in case either the cast member or wardrobe/hair crew become ill with COVID-19.

K. LOCATION SCOUTING

- ☒ Scouting should be performed virtually or rely on existing site photographs where possible.
- ☒ Locations must be completely secure to prevent access by the public. Locations should be remote, fenced or otherwise well-secured from public access.
- ☒ Locations must have enough space to allow for physical distancing for all cast and crew holding and common areas, the video village, craft services/dining, and all other work areas
- ☒ Location rental or access time must allow for the extra time needed for safe check-in to the site, and extra time for hand hygiene and repeated disinfection of surfaces.
- ☒ Outdoor or large open indoor spaces are inherently safer by virtue of the greater capacity to achieve physical distancing and/or ventilation. Small closed indoor spaces without proper ventilation should not be used.

DRAFT

L. ON LOCATION FILMING

- ☒ A workflow and COVID-19 safety protocol must be written before filming occurs and shared with all cast and crew on location.
- ☒ A listing of all cast and crew participating in the filming must be maintained in case there is a need to perform contact tracing in the event of an illness or positive viral test in cast or crew.
- ☒ Physical distancing of at least six (6) feet between people is required on all off-camera areas including the cast and crew holding and common areas, the video village, craft services/dining, and all other work areas. Provide additional areas, equipment (such as video village monitors) to allow for distancing.
- ☒ Only essential cast and crew should be on or near the set at any time and physical distancing must be maintained.
- ☒ If transportation is needed between filming sites, use a higher-capacity vehicle as much as possible to allow for six (6) feet of physical distancing as much as is feasible. Establish a passenger capacity number and post it on the side of the vehicle. If needed, provide more vehicle trips with fewer passengers per trip. Require facial coverings for all passengers (including cast) and driver, leave windows open, if possible, during the ride.
- ☒ All off-camera staff must wear facial covering throughout the workday.
- ☒ All cast and crew should stay on location during the workday, including all breaks.
- ☒ All on location filming must adhere to operating hours between 7am and 10pm whenever feasible.

M. FILM PERMITTING

- ☒ Productions that consist entirely of remote/virtual work and filming or recording, with no contact between cast, crew, and musicians, are safest and should be prioritized if possible.
- ☒ The production must meet all other requirements for ON LOCATION FILMING and SCENE RESTRICTONS in this checklist

Any additional measures not included above should be listed on separate pages, which the business should attach to this document.

You may contact the following person with any questions or comments about this protocol:

Business Contact Name:	Morgan Bentz, Production Supervisor
Phone number:	817.301.2940
Date Last Revised:	11.03.2020

Matt Devahl
Production Executive
Warner Bros. Television
o. (818) 954-1102

DRAFT NOT A PERMIT

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

ROSE GARDEN

- **OK to film at the ROSE GARDEN on 11/24/20 (see plot map)**
- **Ok to strike at the ROSE GARDEN on 11/25/20**
- **Ok to have water base atmospheric smoke**
- **Ok to remove signs by removing bolts only**
- **Sign must be placed back after filming ends**
- **Ok to have western gate that opens to the Natural History Museum opened**
- **Ok to cover (4) would pieces with decal without damaging wood or paint**
- **Ok to place six benches**
- **Ok to have condor, camera, stands, lights, spider distribution boxes for lights, cables, crossovers, and plywood.**
- **Ok to prep by removing rose garden sign**
- **Ok to have condor on grass**
- **Condor must be leaped frogged with ¾in plywood in and out of the rose garden and must be sitting on plywood**
- **Not approved for bathrooms on walkway**
- **No generator**
- **No alterations to landscape**
- **Must maintain access for park patrons and must leave available spaces for patrons to park.**
- **May not interfere with park activities**
- **No cars on the trails**
- **All handicap spaces must be left available for park patrons.**

NOT A PERMIT

- **The crew must be able to evacuate quickly in the event of an emergency.**
- **No on-site crew parking.**
- **No on-site basecamp.**
- **No on-site catering.**
- **Must leave all fire lanes open at all times and do not block any fire hydrants.**
- **Company does not have exclusive use of parks/parking lots.**
- **Must work around park patrons, park activities and park maintenance staff.**
- **No blocking off exits/entrance of driveways.**
- **Not allowed to have Propane Heaters on-site unless approved by LAFD.**
- **Company must leave all areas clean after use.**
- **Must maintain the 20ft emergency vehicle clearance.**
- **Ok to do 2 minute pedestrian control.**
- **Company does not have exclusive use of parks or Lots.**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- **Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior of cave integrity are not permitted.**
- **Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- **Film permits do not provide exclusive use of a park or recreation area.**
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.

DRAFT PERMIT

- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking: No Smoking unless in designated area
- No smoking on trails.
- Fire extinguisher required for generators on site.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-166574-D
KEYSTONE TV PRODUCTIONS – RED BIRD LANE
(ROSE GARDEN)

NOT A PERMIT